

Laurel Ridge Elementary PTA General Meeting Minutes

January 25, 2023 / 6:30 PM / Via Zoom

Call to Order, Welcome and Housekeeping

Maria Davila (Co-President) called the meeting to order at 6:33 pm

Quorum met

Old Business

1. Approval of Past Minutes

- Jarrett Jackson (Secretary) moved to approve the minutes of the last meeting 11/15/22.
- Hearing no objections LRES November 15, 2022 General PTA Meeting minutes have been approved as distributed.

New Business

2. District Representative Report

- Mr. Erick Hofstetter, DCSD COO; Ms. Whitney McGinnis, Region 2 Board of Education Representative; and Mr. Trenton Arnold, Region 2 Superintendent were introduced
- Ms. Davila reviewed the timeline of building repairs that was provided by the District in the fall semester
- As of 1/24/23 Mr. Hofstetter reports the following timeline:
 - i. Many projects cannot happen while students are in the building.
 - ii. Window replacement project is in progress. More windows will be replaced during February and Spring break. The project will be complete at the end of 2023 summer
 - iii. Board approval for the playground surface will take place at the February meeting. The replacement may not be done until Spring break. Hopefully, replacement will be done by the end of the school year. Definitely by the Summer.
 - iv. Exterior paint replacement during February break.
 - v. New gym floor, led bulb replacement, and new paint in the gym. Lighting and paint over spring break. Gym floor will probably happen during the summer.
 - vi. District is looking at pricing to modify bathrooms and Special Education suite. Replace all bathroom fixtures, new partitions, new flooring, hopefully this summer of 2023.
 - vii. HVAC, A/C, Board approval in September required a resubmission to the architect which added several months to the project. 30 days required for submission of plans, then get bids from contractors, then...5 or 6 months were added to the project. New HVAC, roof, LED lights, ceiling, sprinklers will all be done in summer of 2024.
 - viii. The district is planning to work on weekends and do as much as possible during breaks in order to get the needed repairs as soon as possible.

- ix. Goal to update Ms. Hartman more frequently and overall commitment to communicate more proactively. Will give Ms. Hartman a “one-pager”.
- Q&A
 - i. Need a new electric plug in the gym. Mr. Hofstetter made a note and committed to look into it. Mr. Arnold reported that the district has received work orders for these issues as well.
 - ii. Problem with playground mulch and surface reported. Mr. Hofstetter made a note to check it out.
 - iii. Mr. Hofstetter committed to update Ms. Hartman as often as possible on the status of these projects and she will share that information with the school community

3. Treasurer’s Report

- **Budget Overview**

- Beginning Balance 6/1/22: \$29,023
- YTD Expenses: \$22,572
- YTD Income: approx. \$48,177
- Current balance as of 12/31/22: \$54,628

- **Budget Amendment**

- The following proposed budget amendments were presented to the general membership
 - i. Increase printing expenses by \$300
 - ii. Increase Field Day shirt expenses by \$800
 - iii. \$2700 for Air Purifier Replacement Filters
 - iv. \$500 for soccer goals
 - v. \$385 for Teacher of the Year celebration
 - vi. Increase \$5000 for Teacher Grants
 - vii. Decrease -\$3000 for Technology
 - viii. Decrease -\$2000 for composting
- A motion to approve the budget was made by the chair on behalf on the Budget and Finance committee
- There was no discussion on this motion.
- A vote was held on the motion. 20 voted in favor of the motion, 1 against, 0 abstained. The motion passed and the budget will be amended as proposed.

4. Committee Presentations

- **Executive Committee**

- Will purchase color printers for each grade level
- Increased funds for teacher grants
- Fund STEM class activities
- Cover Teacher of the Year celebration expenses
- Increase teacher reimbursement fund

- **Communications**

- 2 members of the committee are “graduating” Those interested should email Mandy to join the committee next year

- **Fundraising**

- Oak Grove Market spirit night on 1/10 earned \$87.80
- Next Spirit night is on Tuesday February 14 with Panda Express
- Penny Bowl is coming up February 6-10th and volunteers are needed to help kids put their coins in the containers before school those mornings
- No school supply kits will be sold this summer due to the construction projects taking place at the school during the summer months.

- **Staff Engagement**

- Staff Appreciation week coming up May 8-12

- 5. **Principal's Report**

- Items are being repaired quickly in the building right now. It's evident that LRES is a priority to the District right now. Mr. Arnold and Mr. Hofstetter have been in the building often
- Staffing update -
 - i. Laurel Ridge will be hiring an MTSS specialist as soon as possible to replace Ms. Potter following her promotion. The administrative team is currently covering the duties of that position.
 - ii. The 3rd grade team is going to have an opening for a 3rd grade Math teacher. The job was posted early this week. Ms. Wackerman is going to cover the math instruction right now. A recommendation for hiring must be made by February 14th.
 - iii. Still need a school nurse.
- STEM recertification with COGNIA was deferred last year. LRES is creating a progress report to submit to COGNIA over the next month to maintain our certification until the 2026-2027 school year.
- Ms. Hartman is working to increase the number of community programs at the school such as Love Ones Breakfast and an Art show.
- Ms. Hartman reported on the survey results she collected from parents, students, and staff.
 - i. Parents and students reported building safety as their number one concern.
 - ii. Survey results demonstrated interest in STEM, Diverse experiences, and engaging learning. Ms. Hartman wants to focus on these things.
 - iii. Wants to work with the community to communicate and receive feedback on visitor, volunteer, and observation policies.
 - iv. Communication is clearly a big concern for parents; they want to know how their students are doing
 - v. Social Emotional learning is a need demonstrated by students and parents and understanding what discipline looks like and what to expect at the school
 - vi. Ms. Hartman is planning to clearly communicate her vision, projects, and playbook for the future
- Working with Mr. Arnold to have the district replace one of the school copiers
- The majority of the title 1 requisitions have gone through. The majority was software. There will be an amendment to use the rest of the money to be used for the EL and EIP students. We will continue to use the Foundations program; Foundations decodable books will hopefully be approved to be purchased with the remaining Title 1 funds.

- The cracked slide piece has been replaced and repaired by parent volunteers.

6. Adjournment

- Meeting was adjourned at 7:55 pm

Upcoming Events

***see PTA calendar**

<https://www.laurelridgeelementary.com/calendar>