

Laurel Ridge Elementary PTA General Meeting Minutes

January 26, 2021 / 6:30 PM / Via Zoom (due to COVID-19 pandemic)

Call to Order, Welcome and Housekeeping

Call to Order

- Maria Davila, President, called the meeting to order at 6:32 pm.
- A quorum was established.

Reminders and Housekeeping

- Meeting is being recorded
- Please mute yourself
- Stick to Agenda

Approval of Past Minutes

- Kari Schrock moved to approve the minutes of the last meeting (11/10/20).
- Chantel Luncheon seconded the motion.
- Minutes of the previous meeting, November 10, 2020 were approved.

Agenda

Treasurer's Report- Katie Miller

- Beginning Balance= \$64,866 (6/1/20)
- Expenses= \$19,641(\$10,000 for school sign, \$2800 teacher reimbursement, remaining on staff appreciation)
- Income= \$6,302 (Spirit Night with Moe's, Publix, Amazon Smile, Kroger bucks, etc.)
- Ending Balance= \$49,013 (1/24/21)

PAC Update- Ellen Cochran (PAC Chair)

- Meet quarterly throughout the year
- Laurel Ridge Elementary School Website has a PAC section, where minutes can be found
- 5 Parent members, 2 teachers and Ms. Schrock
- Working on the continuous school improvement plan and supporting Ms. Schrock through this
- They also review the Facilities Improvement Plan from the district and give feedback
- They may discuss other items that they feel need to be addressed.
- Review the State of the School information- this year's meeting will be Thursday, January 28, 2021(virtually) and will include a Town Hall to ask questions and discuss reopening plans.
- Mara has put out a survey that families can respond to, in order to have questions to Ms. Schrock prior to the meeting. Please complete the survey!

- Forming Ad Hoc committee- Mara Block (PAC secretary) is chairing a committee to focus on families advocating for teachers and staff to get access to Covid-19 vaccines faster. Please email Mara if you are interested in being involved with this Ad hoc committee.
- Ms. Schrock is appreciative of the PAC support and perspective from this group.

PTA Executive Committee Updates- Maria Davila

- **Reimbursement program**
 - So far we have had 15 teachers and staff participate and submit requests for the \$200 reimbursement; there are many items that can be reimbursed
 - Please continue to submit these
- **PTA mitigation assistance**
 - Purchased child sized disposable masks for every classroom and the front office
 - In the process of purchasing desk shields to go between children in the classroom; for added protection, once there is a return to face-to-face.
 - We are not purchasing fans for air circulation in the classrooms, as it could interfere with current improvements that have been made by the district
- **DEI updates**
 - Last meeting's minutes were translated into Spanish
 - Anti-bias Training will take place for Teachers, Staff and Administration at Laurel Ridge. This will take place in two groups on 1/27/21. The training will focus on developing an inclusive culture and respectful school climate by addressing issues of bias and bullying. Training will be done by Anti-Defamation League
- **Buildings & Grounds**
 - District finished encasing the lead and repainting the windows in the front of the school and next they will be moving around to the sides of the school to continue the encasement
 - Waiting on start date for electricity for the new school sign
 - HVAC update and overhaul is planned for August 2021; Construction for June 2022
 - Operational windows are scheduled to be put in starting in May 2021, after students are out of school.
 - Thank you to Mrs. Hammer for applying for a grant to assist in updating and adding items to outdoor classroom areas.
- **Communications**
 - The committee creates email newsletters every two weeks; also posted on PTA Facebook page and on the PTA website
 - Yearbooks
 - Yearbook delivery is being moved to the summer to allow for more pictures to be submitted
 - We are planning for school pictures to be taken later in the year, including opportunities for children remaining virtual to participate.
 - Please order the yearbook
 - Contact Chantel in you are interested in assisting, you can contact her at Ireyearbook@laurelridgeelementary.com

- **Student Engagement**
 - Thank you to everyone who donated to assist 19 families and over 40 Eagles during the holiday period with gifts and food items
 - Special Thanks to the Country Squire Women's Club for all of their generous donations
 - Donation drive planned for Feb. 8th-11th; Items (to be finalized) will include non-perishables, school supplies and reusable masks
 - We will also be needing volunteers to assist in organizing care closet items
- **Staff Engagement**
 - Valentines for Teachers- please drop off Valentines off between Feb. 8-10 in boxes located outside the school, for delivery to teachers on Feb. 12th
- **Fundraising Committee**
 - Scholastic book fair- \$1200 in sales, which gives Scholastic Dollars to be used by teachers and the school. We now have \$551 Scholastic Dollars.
 - Spirit Nights
 - Moe's raised- \$165
 - Look for another spirit night at City BBQ in February
 - Thank you to Sarah Smith for organizing these!

Principal's Report- Ms. Schrock

- Big thank you to PAC for getting information organized for Thursday's State of the School and Town Hall this Thursday, January 28, 2021.
 - Look for update on data that is available and what next steps will be, as well as an FAQ from previous questions from families. This, as well as the Town Hall, will touch on topics such as- what school is likely to look like; health and wellness; mitigation strategies; facility concerns; structural changes to the school day; technology updates; etc.
 - PAC is requesting additional questions that families have to assist in that meeting.
- Ms. Schrock will be out on personal medical leave from February 1st-15th. She is okay (having hip surgery). She is confident and thankful for all of the work of her team and staff.

Upcoming Important Events/Dates*

State of the School - January 28th, 2021

Care Closet Supply Drive - February 8th - February 11th, 2021 (tentative)

Teachers Valentines- February 8th - February 10th, 2021

February 15- Presidents' Day- No School

Spirit Night - February, date TBD

Upcoming Dates to Remember

Black History Month-February

Nirvana Day (Buddhist)-February 15

Mardi Gras-February 16

Ash Wednesday-February 17
World Day of Social Justice- February 20
Purim (Jewish)-February 25

***see PTA calendar for further updates**

<https://www.laurelridgeelementary.com/calendar>

Comments/Questions and Adjournment

- No comments or questions
- Ellen Cochran moved to adjourn the meeting.
- Katie Pitock seconded adjournment.
- The meeting was adjourned at 7:02 pm.